

# James C Whitney Memorial Scholarship of the American Glass Guild, Inc. **Application Guidelines**

US citizens may apply for educational opportunities both inside and out of the United States.

Non US citizens may apply for educational opportunities in the United States only. Applicants are encouraged to submit material by email.

1. One scholarship per applicant will partially or fully fund one of the following:
  - a. Stained glass training/workshop - US and international
  - b. Stained glass conference attendance - US and international
  - c. Fine art training - US and international. Applicant must demonstrate how this training will further his/her career in glass.
2. To apply, send the following by email ([scholarship@americanglassguild.org](mailto:scholarship@americanglassguild.org)) or fill out the online form.
  - a. Application PDF, filled out completely (if applying via email).
  - b. 3 - 5 digital photos of your work, with a description of each.
  - c. A written reason for wanting to attend the particular workshop/conference or class, and what you hope to learn from it.
  - d. Your resume (no more than one page), with emphasis on your art and stained glass training, work experience, and membership in professional/local organizations.
  - e. If you are a student, a transcript of your grades.
  - f. Two letters of recommendation, submitted under separate cover. Letters of recommendation will not be accepted from the teacher/instructor of the proposed workshop/class, or from anyone who will benefit from the applicant's scholarship, if awarded.
  - g. Indicate if you are requesting any funds from other sources for this purpose.
  - h. Indicate if you have been awarded an AGG Scholarship in the past, and if so, the name of the class/workshop, the date, and the amount awarded.
3. Scholarship awards may be taxable. Please check with your accountant.
4. Scholarship money will be sent directly to the class instructor and/or workshop/conference director. The scholarship does not fund traveling expenses or room and board.
5. To be considered for a future AGG scholarship, recipients are required to share photos and information pertaining to the knowledge gained by the scholarship reward via one of the following methods:
  - a. Give a PowerPoint/slide presentation about your experience at the following AGG conference.
  - b. Create and 11" x 17" presentation board to be displayed at the following AGG conference. Boards are mailed prior to the conference, to the relevant yearly address.
  - c. Be a guest on the AGG social media outlets (Facebook and Instagram) for one scheduled week. Create 3-5 days' worth of content.Following your class/workshop, please coordinate this with the Scholarship Chair via email at [scholarship@americanglassguild.org](mailto:scholarship@americanglassguild.org).
6. The AGG may post your report and/or photos on the AGG website or include it in a newsletter. Photos can be of you working on your project within the class/workshop, a photo of you with your completed class project or a photo showing you within the context of a conference.
7. Deadline for submission of applications is February 28th and August 28th of each year, with notifications of awards on March 28th and September 28th, respectively. It is the applicant's responsibility that all material is received by the deadline. The AGG cannot be responsible for mail or internet problems in delivery of application material. Applicants are encouraged to send follow up email if they are not notified of the receiving of the application by the Scholarship Chair within 3 days.
8. The AGG Scholarship Board will review all submissions and award funds based on merit and relevance. Preference will be given to those who clearly articulate the value this could bring to their professional development, the glass community, or the craft in general.
9. Members of the Board of Directors of the AGG and members of the AGG Scholarship Board are ineligible to apply for scholarship funds.



**AMERICAN  
GLASS  
GUILD**

## JAMES C. WHITNEY MEMORIAL SCHOLARSHIP APPLICATION

Date	
Name	
Street Address	
City, State, Zip code	
Phone	
Email	
Name of Class/Workshop	
Instructor's Name	
Instructor/School Phone	
Instructor/School Address (check will be mailed to this address)	
Inclusive Dates of Class/Workshop	
Total Fee for Class/Workshop	

Mail Completed Form to:

American Glass Guild Scholarship  
c/o Melissa Janda  
27307 Stone Roller Rd  
Winona, MN 55987

**AMERICAN GLASS GUILD**

233 Longfield Rd. Colonial Beach, VA 22443  
(609) 200-0083

Scholarship Inquiries: [scholarship@americanglassguild.org](mailto:scholarship@americanglassguild.org)